City Of Pomeroy

114 S. Ontario St., PO Box 220
Pomeroy, Iowa 50575
(712) 468-2411

We welcome you for
A day or a lifetime

Mayor
Cynthia Loots
Council
Audra Rozenboom
Barbra Hinners
Ben Thoma
Cathy Charleston
Daniel DeVore
Police Chief
Lorie Gerdes
City Clerk
Sarah Juilfs

This contract is for the use of the Pomeroy Shelter house is made on this day, _____, by and between the City of Pomeroy, hereafter referred to as the owner, and _____, hereafter referred to as the "user". The user desires to temporarily occupy and make use of the Owners venue located at the Gordon Prange Park, also known as the Pomeroy Shelter House.

Event Description:
The user shall have access to the venue from ___: _____- ___: _____ on _____(Date). Owner shall provide the user a key 24-48 hours prior to the use date and time.

Rental Cost:
The user shall pay a $200.00 deposit in the form of a check, no later than the contract date. The facility must be clean and left as the user found. User is responsible for bringing their own cleaning supplies. Owner will provide a mop, bucket, broom, trash can, trash bags, toilet paper, soap and paper towels. Second page as follows will have a cleaning list and what will be inspected when the key is turned in. If these items are not clean and found to what the owner requires, the owner will keep the deposit for cleaning expenses. If the facility is inspected and signed off by the city clerk or a city council member, the deposit check will be shredded or handed back to the renter.

Property Description:
The venue is a 48X36 enclosed building, with many amenities for any user. The owner has furnished two outside picnic tables, 7 tables and 64 chairs. There is a full-sized refrigerator, next to a 20-foot countertop for serving. There are two bathrooms that can be unlocked by a furnished key. The utility closet will have a sink and listed above cleaning supplies.

Damages:
If damages occur during the time period listed above by the user, the user agrees to pay for damages at cost to the Owner. At the time of repair, the Owner will have all repair invoices for the user to pay. If user notices something is wrong at the time of entry to the property, the user is responsible for calling the City Hall or a City Council representative.

Alcohol / Liquor Liability:
The City of Pomeroy does not sell, furnish, serve, or provide alcoholic beverages for any event held at the Community Hall. If alcoholic beverages are brought onto or consumed on the premises, the user assumes full responsibility for compliance with all applicable federal, state, and local laws, including Iowa laws regarding the possession, service, and consumption of alcohol. Alcohol shall not be served to or consumed by minors, and alcohol shall not be served to any person who is visibly intoxicated. The user is responsible for the conduct of all guests and attendees during the rental period.

The user agrees to assume all risk and liability for any claims, injuries, damages, losses, fines, penalties, costs, or expenses arising out of or related to the possession, service, consumption, or presence of alcoholic beverages during the user's rental of the Community Hall. The user agrees to indemnify, defend, and hold harmless the City of Pomeroy, its elected officials, officers, employees, agents, and representatives from and against any and all such claims, including reasonable attorney fees and costs. The City may require proof of liability insurance, liquor liability coverage, or any required permit or approval prior to allowing alcohol at an event.

Contact Person: _____ Phone: _____$200 Deposit: _____

Organization: _____City Clerk: _____ Date: _____

Cleaning List

- Bathroom(s)
  - Wipe down any dirt in sinks and toilets
  - Takeout trash to furnished dumpster outside venue
  - Replace trash can liner
  - Sweep & Mop floor
- Main Party Room
  - Wipe down all tables and chairs
  - Stack and hang all tables and chairs
  - Wipe down countertop
  - Wipe down any messes made in fridge, remove spoiled food
  - Sweep & Mop floor
  - Takeout trash to furnished dumpster outside venue
  - Replace trash can liner
- Outside
  - Make sure all litter or trash is cleaned up from the playground and around shelter house that accumulated during the occupied period.

The City of Pomeroy, The City Park Committee and all past donors of the venue want to thank you for taking the time to keep this venue clean. We wish to keep the venue and park free to the public. Again, thank you for using our venue, we hope you come back again soon and can enjoy our beautiful town we call home.

Bottom portion will be filled out by a representative for the City of Pomeroy.

Contact Person: _____ Phone: _____

$200 Deposit: _____ Returned _____Held

Reason for Holding Deposit: _____ pictures included

_____

_____

_____

Representative: _____ Date: _____